

Student Placement

Drama and English Classroom Assistants for International School in Spain

EMPLOYER INFORMATION	
Name of organisation	SEK International Schools
Address of schools participating in the programme.	Colegio Internacional SEK-Catalunya La Garriga. 08530 Barcelona, España
Website	http://www.sek.es/
Short description of the company	SEK International School is a private international school educating children from 0 – 18 years of age. We have centres in Barcelona, Madrid, Pontevedra, Almeria, Dublin, France and Qatar. 50 % of the tuition is given in English whilst the remainder is given in Spanish (and also Catalan at SEK-Catalunya and French at SEK Les Alpes). We follow the International Baccalaureate Programme from Infant School through to Primary and Secondary School
Application procedure	Send CV and covering letter to anita.pineda@sek.es Once reviewed, suitable applicants will be contacted and interviewed via Microsoft Teams. Please check location of school before applying. Application deadline: 03 March 2022
CONTACT DETAILS	Anita Pineda: International Placement Supervisor

PLACEMENT INFORMATION	
Department / Function	Classroom assistants and specialists required for the teaching of Drama and English .
Description of activities	This placement is suited to students who would like experience assisting in the teaching of Drama and English. You would also play a major part in the Direction and Production of the school musical which we start preparing for in January, culminating in April with the performance. You would work alongside and support our Drama and English teacher by helping with the planning and developing of activities and making/adapting resources according to students abilities and learning styles. Intercultural strategies are used to promote a positive learning environment and encourage the pupil's international mindedness and you would be expected to demonstrate an understanding,

	<p>patient, warm, and receptive attitude towards the pupils and show interest in their progress.</p> <p>You would help out a maximum of 30 hours per week from Monday to Friday and one Saturday Open morning per term.</p> <ul style="list-style-type: none"> • Placement Duration: 10 months (shorter placements may be considered) • Language required: English. • Salary: Unpaid, however you will be provided with free accommodation in rented flats or in the campus residence. All bills and internet are included. • You will be provided with breakfast and lunch from Monday to Friday. • The successful candidates will be required to purchase their flights to and from Spain. • Free airport transfers are provided when you arrive to take you to your accommodation and to take you back to the airport when you complete your contract.
Locations	SEK Catalunya, La Garriga, Barcelona;
Duration	September 2022 – June 2023 (shorter stays of just 1 or 2 terms can be arranged if necessary)
Working hours	Maximum 30 hours per week, or as required by your University
Accommodation	Accommodation is provided free of charge in the school residence or flats, sharing facilities with other assistants on the same programme. There are no bills or rent to pay.
Details of financial and “in kind” support to be provided	<p>Breakfast and lunch are provided on school days.</p> <p>Transport is provided from/to the airport on day of arrival and departure if placement is for minimum 1 complete term.</p>

COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	<p>Spanish is not required as you will have plenty of opportunity to learn and improve the language during your placement.</p> <p>English: Native or minimum level C2 (CEFR) is required.</p>
Other	<p>Personal Travel & medical Insurance, Child Protection Certificate to be provided by student.</p> <p>EU and UK students should apply for the EHIC or GHIC card.</p>

INFORMATION PROVIDED BY

Name	Anita Pineda
Department / Function	International Placement Supervisor
E-mail address	anita.pineda@sek.es
Date	25/01/2022

